

Center Church of Welcome Christian Fellowship Center Guidelines

Purpose: The CFC is to be enjoyed by our Church Family such as Center Women, Center Men, Youth, Sunday School and Scouts for the good of The Church and community while glorifying God.

General Guidelines:

Reservations can be made by calling Center Church of Welcome Administrative Assistant at 336-731-6616 between 9:00 AM and 2:00 PM Monday thru Thursday (except holidays). Reservations are to be made after January 1st and after church events have been scheduled for the year. Weddings can be scheduled prior to January 1st. Any other exceptions must be approved by the Administrative Board. Your reservation is not secured until your payment has been received by the Administrative Assistant. See chart below for rental fees. Keep in mind the fees are based on daily basis. Fees collected will be placed in the Community Mission Fund.

It is recommended that small groups use the Fellowship Hall in lieu of the CFC when possible.

- A Church Facilitator must be used for each event and a checklist must be filled out and reviewed with facilitator. See list of facilitators below. Facilitator fees are to be paid directly to specific facilitator. Special Note: An audio/video facilitator is needed only when the sound and visual equipment is to be used. Church facilitators must be; 1) a member of the church, 2) must stay for the full event, and 3) must be safe-sanctuary approved. The church facilitator training is required for existing and those with new interest. If you have never attended safe sanctuary training, this can be taken at times to be announced.

Regulations:

No alcoholic beverages can be served or consumed on the church premises.

- No tobacco products are to be used within the church facilities.
- Individuals or groups must furnish their own decorations and paper goods (plates, cups and napkins).
- All candles used for decorations must be contained.
- No tape or thumb tacks may be used on the walls, doors, windows, or supporting beams.
- No tables or chairs can be removed without approval from the Trustee's chairperson (exception: Short notice for a funeral).
- No kitchen equipment or utensils can be removed from the CFC unless checked out with the Kitchen Steward.
- Tables and chairs must be cleaned and returned to proper storage area.
- All events should be completed and closed up by 11:00 PM unless otherwise approved by the Administrative Board.

The CFC must be cleaned and all trash cans emptied into the outside receptacles. Replace with clean trash bags in all trash cans. Cleaning must meet cleaning requirements. Turn off all utilities before leaving. Lock all doors in the CFC and Church. Complete check list with facilitator.

Fees:

There will be NO charge for the following Church related activities:

- Church related fundraising projects
--In the event a church member is preparing a meal for a group, such as a class reunion or banquet as a fundraiser for the Church
- Sunday School Class activities
- Center Women's activities
- Center Men's activities
- Youth activities
- Bible Study Group activities
- Meals for the families of deceased members
- Wedding Rehearsal, dinner, wedding reception (if bride or groom is a member of the church). First day is free, while extra day to setup - daily fee will apply. (\$100.00)

Church Member Rate (\$100.00 per day) applies to:

The host of the event or the person being honored must be a member at Center Church of Welcome. A member is defined as an individual on the Church roll in good standing, attending, and/or supporting Center financially

- Birthday parties
- Bridal showers - Bride or groom is a member of Center Church of Welcome
- Baby shower - Prospective parents are members of Center Church of Welcome
- Wedding Anniversaries
- Family Reunions- A family member must be a member of Center Church of Welcome
- Class Reunions – A class member must be a member of Center Church of Welcome
- Community Service Organization (i.e. Chamber of Commerce, Civitans, and Lions) would qualify for member rate if they have a member of Center Church of Welcome active in their organization. A member of the organization must be present at each event as well as a facilitator.

No commercial meetings will be allowed under the members rates

Non-Church Member Rates (\$500.00 per day) applies to:

- Family reunions
- Clubs (meetings or parties)
- Showers
- Birthday parties
- Wedding anniversaries
- Business meetings and income –producing events
- Banquets
- Receptions

Basketball/Volleyball –Team related

The following events to be scheduled based on availability: Prior board approval is required.

1. Church sponsored team practices/games (Basketball, Volleyball)
2. Community “pick-up” games with member(s) participating and guest. Adult supervision and Safe Sanctuary required. Limited to 1 day per week
3. Community teams practice where coach or assistant coach is a church member and present at practice. (Limited to 1 day per week, 1½ hour per team)

Basketball/Volleyball – Non team related

In the event a member wishes to organize a game of basketball and not team related, the following will apply:

- The activity must be scheduled through the Administrative Assistant and placed on the Church calendar. Church functions will take precedence. However, impromptu activities can take place provided no other activities are scheduled.
- At least one member of the Church must be participating in the activity
- If youth game, at least **2 adults** must be present at all times of the activity and approved for Safe Sanctuary
- A facilitator must be present
- CFC must be closed by 11:00 pm
- All other rules pertaining to the CFC will be enforced (cleaning, lights turned off, doors locked, etc.)

Unique situations may be brought before the Administrative Board for special consideration

CFC Fees	Per Day
Members	\$100.00
Facilitator	\$75.00 (3 hours-\$15.00 thereafter)
Janitorial (members may do own cleaning)	\$100.00
Non-Members	\$500.00
Facilitator	\$200.00 (3 hours-\$15.00 thereafter)
Janitorial (members may do own cleaning)	\$150.00

Facilitator List:

Richard Bates 336-225-6375
 Robert Bates 336-225-1522
 Holly Bowman 336-909-9343
 Christine Brinkley 336-847-8802
 Gary Brinkley 336-848-6994
 Jennifer Brinkley 336-731-1491
 Evie Brown 843-617-0368
 Barbara Cross 440-567-6570
 Charlotte Crotts
 Tina Fulcher 336-250-9713
 Todd Fulcher 336-250-9716
 Michelle Gregory 336-971-1766
 Rick Griffin 336-237-7813
 Joe Hollingsworth 704-606-3450
 Karri Hollingsworth 336-225-6766
 Ashley Johnson 336-529-0543
 Barbara Johnson 336-803-5081
 J. C. Johnson 336-470-2768
 Angie Leonard 336-250-7033
 Beth Leonard 336-425-4777

Justin Leonard
 Tad Leonard 336-239-9700
 Molly Long 336-242-8734
 Doug Meredith 336-403-7712
 Rena Meredith 336-414-2488
 Patti Miller 336-247-1960
 Warren Miller 336-549-6764
 Gayle Nifong 336-816-4668
 Heather Noel 336-403-5224
 Rubin M. Noel, III
 Vicki Sink 336-408-3349
 Reida Snyder 336-399-2566
 Gregg Stabler 336-619-4034
 Charis Thanos 336-480-8543
 Nathan Thanos 336-480-6001
 Deana Tiller 336-225-0218
 Aldeena Tolley 336-239-0844
 Karen Tysinger 336-250-6398
 Mitchell Wilson 980-622-6357
 Jason York 336-240-1333

(Updated Facilitator List June 13, 2022)